

21  
series of guides to Federal services for citizens

# CITIZENSHIP

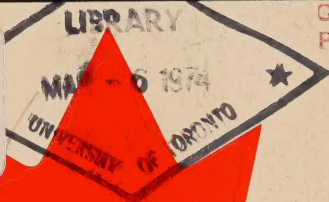


Information  
Canada

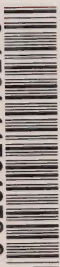
Government  
Publications


CAI IF 20

73 C37



3 1761 11764378 3





Digitized by the Internet Archive  
in 2022 with funding from  
University of Toronto

CA1 IF 20

73 C 37

Introduction

# Citizenship

This brochure describes services offered by the federal government in the areas of citizenship, bilingualism and Indian and Eskimo affairs.

Canada

Published by



Information  
Canada

[General Publications]

[G-21]

# Citizenship

This document describes the process of becoming a Canadian citizen. It is intended for use by the public and is not a legal document. For more information, contact the Citizenship Branch of the Department of Immigration and Naturalization.

First edition, 50M, November 1973  
©Information Canada  
Cat. No.: IC24-3/3

## Introduction

About 150 different departments, agencies, commissions, boards, councils, crown corporations, and other organizations make up the Federal Government of Canada. Together, their programs and services concern all Canadians either directly or indirectly.

This brochure is one of a series published by Information Canada to let you know about those programs and services of which you may not be aware, but which nevertheless could be of particular benefit to you. Just as the federal government exists to provide services to Canadians, Information Canada exists to tell you about them.

While nearly all of the programs described are offered by the **federal** government, certain services administered by the provinces have been included. In each case the source of information is given.

And while the majority of these same programs are aimed at the individual, a few are aimed at small groups. (A separate Secretary of State department publication lists all available federal grants to groups and associations.)

For information on any federal program, service or publication, contact one of the Information Canada centres listed in the "Sources of Information" section.

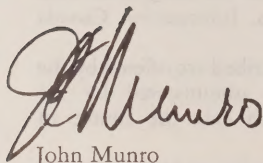
Edited from existing material, each brochure in the series deals with a different category of services, such as youth, immigration, citizenship, health and social services and senior citizens. To find specific information on the service in which you are interested, simply consult the table of contents at the beginning of the brochure. In other words, if you are faced with a given problem, the series is a practical guide to federal assistance or information.

It is not a duplication of material available through other government information sources, but is a new compilation of programs and services under headings that correspond to needs or activities, rather than department or government organization. For example, the brochure entitled "Youth" describes services

offered by the Department of Finance, the Secretary of State, the National Research Council and the Department of Manpower and Immigration.

Subsequent editions of this series will detail possible changes and additions to existing programs and services. The format, and the number and nature of topics included are all subject to change in the light of comments from our readers. Please forward any remarks to Communication Services, Information Canada, 171 Slater St., Ottawa, Ont. K1A 0S9.

The facts and figures in this brochure, all verified by the organizations concerned, apply as at July 1, 1973\*. However, by contacting the sources indicated you will be advised of current regulations that may apply at the time of your enquiry.

A stylized, handwritten signature in dark ink, appearing to read 'J. Munro'.

John Munro  
Minister of Labour  
Minister responsible for Information Canada

\*To ensure that the information presented in this brochure is as accurate and current as possible, a number of last-minute changes were made to reflect new legislation, etc.

## Table of Contents

<b>Citizenship</b>	1
Citizenship Registration	1
Immigrant Orientation	2
Travel and Exchange	2
National programs	2
Jeunes Voyageurs	2
International program	2
Contact Canada	2
Canada World Youth	2
Citizens' Cultures	3
Native Citizens	3
Corefunding and communications workers	4
Native youth and native women	4
Migrating native people	4
Native communications societies program	4
Native citizens' development fund	4
Citizens' Organizations	5
Citizens' Rights and Freedoms	5
Regional Offices, Citizenship Branch, Secretary of State Department	6
<b>Bilingualism</b>	7
Bilingualism within the Public Service	7
Bilingualism outside the Public Service	8
Language program	8
Social action	9
<b>Indian and Eskimo Affairs</b>	10
Registration	10
Social Services	10
Indians	10
Eskimos	11
Medical Care	11



# Table of Contents (Cont'd)

Housing	11
Grants for better housing	11
Loans for better housing	12
Band-administered housing program	12
Subsidy housing for Indians and Eskimos of the Northwest Territories	12
Off-reserve housing for Indians and Eskimos	12
Education and Support Services	13
Students in boarding homes	13
Study grants for Indian children	13
Study and maintenance loans and grants to Eskimos of the Northwest Territories	14
Adult education	14
Occupational Training	14
Courses	14
Employment and relocation service	15
Cultural Development	15
Economic Development	16
Establishment of small businesses	16
Eskimo Loan Fund	16
Encouragement to small businesses in the Yukon and Northwest Territories	17
Information on the management of a small business	17
Establishment of Indian cooperatives	17
Aid to recreation enterprises on Indian lands	17
Assistance to Indian fishermen	18
Assistance to outfitters and guides	18
Assistance to Indian farmers	18
Assistance for industrial, commercial and residential real estate development on Indian lands	19
Assistance for the development and promotion of Indian crafts	19
Department of Indian Affairs and Northern Development Offices	20
Winter Warmth	20
 Sources of Information	 21



# Citizenship

In addition to the obvious functions of granting citizenship and corresponding documents, the Secretary of State's Citizenship Branch aims to fulfil the following major objectives:

- reinforce Canadian identity and unity;
- encourage cultural diversification within a bilingual framework;
- preserve human rights and fundamental freedoms;
- increase and improve citizenship participation;
- develop meaningful symbols of Canadian sovereignty.

These represent an expansion of its original goal of helping immigrant groups integrate into Canadian society.

The Citizenship Branch has headquarters in Ottawa and field offices and citizenship courts in major cities across the country.

## Citizenship Registration

The objective of this program area is to provide for all matters pertaining to Canadian citizenship, including its acquisition, proof, retention, resumption, renunciation and revocation and maintenance of records under the Citizenship Act and Naturalization Acts previously in force.

Courts of Canadian citizenship are located in Halifax, Moncton, Montreal, Toronto, Hamilton, Ottawa, London, Sudbury, Winnipeg, Regina, Edmonton, Calgary and Vancouver, and citizenship registration offices are located in Windsor, Kitchener, St. Catharines, Saskatoon and Victoria. Facilities for obtaining citizenship elsewhere are provided by these courts operating on circuit, by the law courts and, in remote areas, by individuals designated for the purpose.

## **Immigrant Orientation**

Technical guidance and consultant services are provided under this program to increase the participation of ethnic communities in all phases of national life. As well, federal grants are given to the provinces to help cover the cost of citizenship and language instruction and texts for immigrants.

## **Travel and Exchange**

### **National programs**

Grants are provided under these programs to help finance projects which encourage Canadians to meet people from other regions and develop a greater understanding of the geographic and cultural diversity of Canada. Priority is given to economically and culturally disadvantaged groups, geographically isolated communities, native peoples' groups, senior citizens and mentally or physically handicapped Canadians. Except in special circumstances, grants cover only part of the cost of travel.

### **Jeunes Voyageurs**

Designed for high school students, this program is administered jointly by the federal and provincial governments. Students travel in groups of twenty with two adult escorts and spend one week, exclusive of travel time, in another province.

### **International program**

Less extensive than its national counterpart, the international program for travel outside Canada is designed for Canadians who have already travelled widely within their own country. It too requires that all projects include the prospect of a real exchange between the visiting group and the host community.

### **Contact Canada**

The aim of Contact Canada is to provide an opportunity for young Canadians and foreign youth to broaden their knowledge of Canada and get to know one another.

### **Jeunesse Canada Monde—Canada World Youth**

This is an international exchange program run by a national

voluntary organization on financing from the Secretary of State department, which gives 240 young Canadians and an equal number of youths from five other countries an opportunity to work together both abroad and in Canada.

## Citizens' Cultures

This program awards grants to cultural groups whose projects meet the objectives of the federal government's multiculturalism policy and who show a desire to develop and share their cultures within the Canadian context. The program covers:

- the **Canadian Consultative Council on Multiculturalism**, designed to help members of Canada's ethno-cultural groups, including those of English, French and native heritages, be actively involved in dialogue with the government;
- multicultural project grants**, to support a wide range of activities undertaken by ethnic groups to develop and express their cultural identity;
- multicultural centres** where people of all cultural backgrounds can meet each other and share their heritage;
- the **Canadian identities program** which supports projects in the fields of folkloric arts, theatre, literature, crafts, culinary arts and popular ethnic histories;
- a **multicultural studies program** to aid the development of academic interest and involvement in ethnic studies in Canada;
- cultural development research**, concerned with the processes through which people cease to identify with their ancestral heritage;
- multicultural communications**, designed to help ethnic communities understand multicultural policy and other government programs.

## Native Citizens

The objective of this program is to help native people define and achieve their place in Canadian society by providing them

with the resources to identify their needs and actively undertake their own development as Canadians.

The five facets of the Native Citizens program sponsored by the Secretary of State department are as follows:

### **Corefunding and communications workers**

Corefunding grants are given to help cover the operational costs of native provincial, territorial, and national associations which are formulating policies and socio-economic programs essential to the self-development, identity and dignity of native people.

### **Native youth and native women**

This is a program to enable native youth to undertake their own leadership development through participation in conferences, seminars and workshops and to enable native women's groups to begin to undertake an active role in the overall development of native people.

### **Migrating native people**

This comprehensive program, based on Friendship Centres, is designed to help native people who have migrated from their home communities to urban centres, adjust to the new urban environment. The government announced its five-year program for the support and development of these centres in 1972, in response to proposals made by native people's organizations. Grants are given to help cover general operating costs as well as for personnel training, capital outlay and experimental projects designed to help migrating people.

### **Native communications societies program**

An effective use of communications media is recognized as an essential component in the overall social, economic and cultural development of the native peoples. Grants are allocated to communications societies such as the Alberta Native Communications Society.

### **Native citizens' development fund**

Grants are allocated to both native groups and citizens' groups working for increased native participation in their own affairs and in Canadian society as a whole. These grants are a contribution to operational costs and to particular projects.

## Citizens' Organizations

Funds and advisory services are provided to the following types of voluntary groups for projects to strengthen Canadian identity and to train and orient citizens for community organization and voluntary action:

- information and referral centres**, which help citizens' groups obtain the skills, resources, and information for effective participation in community life;
- new and emerging groups**, formed usually to represent specific community interests which directly affect members' lives—welfare, housing, urban renewal, environment and human rights;
- established groups** which are more than three years old, to help them define and evaluate their objectives and roles and increase their relevance to changing social conditions. Grants are provided on both a project and operating basis;
- women's groups**, to help them promote a greater understanding of the status of women in Canada; carry out projects providing services specifically oriented to problems related to the rights and status of women; and develop projects, courses and activities which help women to acquire the skills necessary for effective participation in community life.

## Citizens' Rights and Freedoms

Citizens' Rights and Freedoms is an educational program to promote respect for human rights and provide grants to assist in the operations and programs of human rights and civil liberties groups.

For further information on any of the Citizenship Branch programs described above, contact the Secretary of State regional office nearest you, or write to:

Information Services  
Secretary of State Department  
66 Slater St.,  
Ottawa, Ont. K1A 0M5

**Regional Offices, Citizenship Branch,  
Secretary of State Department**

**Newfoundland**

Sir Humphrey Gilbert Bldg.  
Duckworth Street  
St. John's, Nfld.

**Nova Scotia**

Ralston Building  
1557 Hollis St.  
Halifax, N.S.

**New Brunswick**

Terminal Plaza Bldg.  
1222 Main St.  
Moncton, N.B.

**Quebec**

1080 Beaver Hall Hill  
Montreal, Que.

243 Murdock St.  
Room 3  
Noranda, Que.

1141 Route de l'Eglise  
Ste-Foy, Que.

Royal Trust Building  
25 Wellington St. North  
Room 500  
Sherbrooke, Que.

550 Bonaventure St.  
Room 205 A  
Trois-Rivières, Que.

**Ontario**

10 Lisgar St.  
Room 146  
Sudbury, Ont.

**Federal Building**

33 Court St.  
Thunder Bay, Ont.

55 St. Clair St. East  
Room 313  
Toronto, Ont.

150 Main St. West  
Suite 504  
Hamilton, Ont.

Postian Building  
395 Dundas St.  
London, Ont.

130 Slater St.  
Room 1129  
Ottawa, Ont.

**Manitoba**

Federal Building  
269 Main St.  
Winnipeg, Man.

**Saskatchewan**

1867 Hamilton St.  
Regina, Sask.

**Alberta**

Sir Alexander McKenzie Bldg.  
9828-104th Ave.  
Room 428  
Edmonton, Alta.

**British Columbia**

1271 Howe St.  
Suite 201  
Vancouver, B.C.

# Bilingualism

Since the creation of the Royal Commission on Bilingualism and Biculturalism in 1963, a number of steps have been taken towards creating a bilingual Public Service. Chief among these was the passing of the Official Languages Act in 1969 to guarantee the equality of the French and English languages within the Public Service and to ensure that, where needed under the act, each federal government office have enough employees and written materials to provide service to its public in both official languages.

Among the many federal bodies concerned with bilingualism development, some work mainly within the Public Service, while others, such as the Department of the Secretary of State, are concerned with the development of bilingualism outside the Public Service.

## Bilingualism within the Public Service

The **Privy Council Office** reports to the government on the place bilingualism occupies among all its programs and advises the prime minister on possible major shifts in bilingualism policy. **Treasury Board** has responsibility for implementing bilingualism within the Public Service. The **Public Service Commission**, through its Language Bureau, is charged with training and testing public servants for official-language skills. It also must ensure that all recruitment and promotion within agencies subject to the Official Languages Act respect the merit principle, which includes language skills. The **Office of the Commissioner of Official Languages** ensures the status of each of the official languages within the federal government. Public servants or private citizens having problems with bilingualism can



contact this office. The **National Capital Commission** is concerned with the application of bilingualism within the national capital region.

## **Bilingualism outside the Public Service**

As described below, the Secretary of State department has two major tasks in the area of bilingualism: to promote the official languages in provincial education systems, as well as in the private sector, and to support cultural activities of minority official language groups.

### **Language program**

The department's Language Administration Branch supports the promotion of bilingualism in all sectors of Canadian life through cooperation with the provinces, industry, voluntary associations, institutions of learning, international organizations and research centres in Canada and abroad.

Within the framework of federal-provincial education agreements, the branch distributes funds to the provinces for bilingualism development at the pre-university and university levels, offers summer grants to university students for second languages studies (see also the brochure "Youth") and provides support for language research. It shares, to a maximum of \$100,000 per year per province, in the operating costs of provincial schools which teach in the second language. Other projects involve the training and development of teachers.

The Secretary of State also gives financial assistance to the provinces to encourage bilingualism within their own administrations. This includes second language training for provincial public servants through the Public Service Commission's Language Bureau; courses for translators through Secretary of State's Translation Bureau; paying half the costs of translating provincial statutes and regulations to a maximum of \$100,000 a year per province and cost-sharing with the provinces of studies done to establish the nature and extent of their needs before bilingualism programs are implemented.

In the private sector, grants and technical assistance are offered to national, non-profit associations to encourage them to use both official languages. This includes help to pay the cost

of simultaneous translation services and translating key documents at major conferences. The branch also will provide private enterprise with data on federal bilingualism activities in the areas of education, translation and research, as well as on federal experiments into linguistic matters.

### **Social Action**

To foster the cultural development of official language minorities and promote better understanding between the country's two main language groups, the department's Social Action Branch provides the following support: grants-in-aid to provincial associations which represent members of the official language minority group; funds to French and English-speaking minority groups for projects which encourage greater participation in their own socio-cultural development; financial assistance to cultural centres; grants for inter-provincial tours of first-rate performers to official language minority communities and for intra-provincial tours of theatrical, singing, choral and folk groups from minority communities; grants for conferences, seminars, and other activities concerned with bilingualism, for study tours, seminars or training sessions at the international level, for youth activities in official language cultural minorities, and financial assistance for special and national projects which work towards a better understanding of the French-English fact in Canada.

For more information, write to:

Information Services  
Secretary of State  
66 Slater St.  
Ottawa, Ont. K1A 0M5

# Indian and Eskimo Affairs

The programs and services described below are for registered Indians and for Eskimos living in the Yukon and the North-west Territories.

The programs and services available to the entire native population are described above under "Native Citizens".

Information on the Winter Warmth housing program for Métis and non-status Indians is carried at the end of this section.

## Registration

To enjoy the privileges and benefits granted under the Indian Act, it is necessary to be listed on the Department of Indian Affairs and Northern Development Indian Register.

## Social Services

### Indians

Indians, like other Canadian citizens, are entitled to family allowances, youth allowances, old age security and the guaranteed income supplement. Criteria for eligibility can be found in the brochures "Health and Social Security" and "Senior Citizens". The government also makes available to Indians certain special social service benefits under programs financed and administered by the Department of Indian Affairs and Northern Development.

- These **special programs** include the following services:
- social assistance**, which provides for the basic needs of food, clothing, housing and heating fuel;
  - care of adults** —support and care of dependent adults;
  - child care**—protection and care of neglected or abandoned children;
  - rehabilitation** assistance for physically and socially handicapped Indians;
  - miscellaneous welfare services** such as funeral expenses, transportation and others not covered by social security programs.

Although social workers are responsible for administration of all social services within their assigned districts, there is a growing tendency for band councils to assume this responsibility.

Indians who do not live on reserves should get in touch with the nearest provincial or municipal welfare office for information on social services.

## **Eskimos**

For information on social services to Eskimos, consult the "Health and Social Security" brochure.

## **Medical Care**

(See brochure "Health and Social Security")

## **Housing**

### **Grants for better housing**

Indian Affairs and Northern Development's Community Improvement Division helps Indians on low income get suitable housing through a system of grants for construction of new homes or repairs to older ones. However, borrowers must finance a portion of the work through personal contributions, band funds or Central Mortgage and Housing Corporation Loans.

Band councils, the Central Mortgage and Housing Corporation (see brochure "Health and Social Security") or departmental regional officers have more information.

### **Loans for better housing**

Indians living on reserves may borrow the necessary funds to improve their homes from Central Mortgage and Housing. Since reserve lands cannot be mortgaged, repayment of such loans must be guaranteed by the Department of Indian Affairs and Northern Development.

Here again, band councils, the Central Mortgage and Housing Corporation (see brochure "Health and Social Security") or the departmental officers will have more information.

### **Band-administered housing program**

Band councils that want to undertake home construction on their own may receive grants from Indian Affairs, in conjunction with band funds and CMHC loans.

Interested groups should contact departmental officers for further information.

### **Subsidy housing for Indians and Eskimos of the Northwest Territories**

Rental housing is available to Indians and Eskimos living in the Northwest Territories under the Northern Rental Housing Program, administered by local associations of Indian and Eskimo tenants. Geared-to-income rents, which must not exceed federally-established maximums, are set up by the associations. Under the program, 33 per cent of the tenant's rent can be set aside towards eventual ownership.

More information is available from band councils or the nearest Territorial government office.

### **Off-reserve housing for Indians and Eskimos**

Indian and Eskimo families who want to buy off-reserve homes can get assistance from the Department of Indian Affairs and Northern Development.

Under a special program, applicants can borrow a portion of the purchase price of the house from the Central Mortgage and Housing Corporation or from an approved lender. The loan must be repaid at the current rate of interest, in accordance with established terms and conditions. The department can also grant additional assistance, which varies according to the appli-

cant's income and the personal contribution he or she is able to make. This takes the form of an interest-free, 10-year second mortgage, provided the debtor makes regular payments on the first mortgage, pays insurance premiums on time, keeps the home in good condition and continues to live in it.

For further information, contact the department's regional officers or the Central Mortgage and Housing Corporation (see brochure "Health and Social Security").

## **Education and Support Services**

### **Students in boarding homes**

Parents or guardians of Indian children who want to send their children to off-reserve schools, but can't afford the room and board, may ask Indian Affairs and Northern Development for assistance, either individually or as a group, through their band chief and council.

The department will provide accommodation in a student residence, transportation to and from school and additional support services.

To become a "boarder", a student must be in one of the following situations:

1. resides in an isolated area, remote from any school;
2. parents or guardians do not have a fixed domicile;
3. serious family problems may deprive the student of the care he or she is entitled to;
4. chronically handicapped, but able to live in a boarding home, with continuous medical care;
5. a period of adjustment to urban life is considered advisable for the student;
6. there is no private boarding home in the region where a suitable school is located.

Categories 1, 2, 3 and 4 apply to children aged 6 to 14. Categories 3, 4, 5 and 6 apply to students aged 15 and over.

### **Study grants for Indian children**

In addition to its regular financial assistance to secondary and post-secondary students, the department's Education Branch each year awards special grants to gifted students so they can develop their talents and get occupational training.

District superintendents prepare lists of eligible candidates. These are submitted to the department's office in Ottawa where a selection committee makes the final decision.

### **Study and maintenance loans and grants to Eskimos of the Northwest Territories**

Eskimo students who successfully complete their entrance examinations may attend university under the loans and grants scheme set up by the Northwest Territories government for all its residents. The grants cover transportation, tuition, and textbooks while the loans cover room and board.

The nearest Territorial government office has further information.

### **Adult education**

The main elements of this program are as follows:

- language and elementary arithmetic courses;
- academic upgrading courses;
- special occupational and technical training courses;
- courses in cooperative management, fishing and logging techniques and handicraft production;
- homemaking courses for women;
- a program aimed at improving the quality of life on reserves through recreational activities, home improvement, better sanitation facilities, etc.

Individuals or groups who wish to participate in these programs should contact their band council or the department's regional officers.

## **Occupational Training**

### **Courses**

Indians who take occupational training or university courses, and thereby increase their chances of finding employment, may receive financial assistance from Indian Affairs and Northern Development when they are not eligible to participate in the Canada Manpower Training Program.

However, candidates must first submit their application to a Canada Manpower Centre.

This assistance includes tuition fees, books and supplies,



transportation to and from courses, and an allowance equivalent to that offered in the Canada Manpower Training Program. When a course lasts longer than four months, additional aid allows the family to accompany the trainee. A clothing allowance is granted when necessary.

### **Employment and relocation service**

This service helps Indians find work by referring them to Canada Manpower Centres or specific employers, and providing financial aid so that they can travel to a job interview. More specifically, this service gives assistance to:

Families who want to move from the reserves to training or employment centres;

Commercial school graduates trying to get experience so that they can find work on their own;

Trade school graduates looking for their first job;

Indians without special training who are looking for work in the non-specialized sectors of industry.

People interested in this service should register at a Canada Manpower Centre.

## **Cultural Development**

Indian groups or individuals who need financial help for a cultural project and who cannot get help from sources such as the Canada Council, may apply for grants or subsidies to the department's Cultural Development Division.

**Eligible projects** must be in one of the following areas:

- traditional Indian culture—research, conservation, promotion, forms of expression such as dance, music, theatre, drawing, sculpture, etc.
- contemporary Indian culture—art, sculpture, music, literature, dance, theatre, etc.
- traditional and contemporary Indian culture.

**Eligible candidates** must have Indian status as defined by the Indian Act.

**Value of the grants:** from \$999 to \$16,900.

**Where to apply:** individuals or groups who want to apply for a cultural development grant should contact the nearest regional office of the department, which will submit their application to a local selection committee.

**Closing dates:** application for grants should reach the department before April 1 or September 1 of each year.

**Renewal:** no grant is awarded for more than one year. Applications relating to activities that go on for several years must be resubmitted each year.

## Economic Development

### Establishment of small businesses

**Nature of assistance:** The Indian Economic Development Fund exists to help Indians establish and develop profitable businesses that will provide work for Indians living on or off the reserves.

The fund offers four main services: guarantees, loans, grants and advice on management matters.

**Eligible candidates:** The fund is for Indians, either individually or in groups and any other individuals, associations or societies contributing to Indian economic development.

For further information, contact the Director of Business Services at the nearest regional office of the Department of Indian Affairs and Northern Development.

### Eskimo Loan Fund (Yukon and Northwest Territories)

Eskimos, either individually or collectively, may take out small business loans, repayable over a five to 10-year period at five per cent interest.

For further information, Eskimos in the Northwest Territories should contact:

Commissioner

Government of the Northwest Territories

Yellowknife, N.W.T.

Eskimos in other regions of Canada should contact:

Department of Indian Affairs and Northern Development

1141 Route de l'Eglise

Ste-Foy, Quebec 10, Que.

## **Encouragement to small businesses in the Yukon and Northwest Territories**

Under its loan program, Indian Affairs and Northern Development makes capital available to small business owners in the Yukon and Northwest Territories.

**Value:** the maximum for an individual loan is \$50,000. For each Territory, the department has set aside a total of \$5 million of which \$300,000 is made available annually. The loans are administered by the Territorial governments.

Interested persons should contact the nearest Territorial government office.

## **Information on the management of a small business**

Practical advice on budget administration, stockkeeping, sale prices, instalment buying and selling, insurance, writing business letters, federal and provincial regulations and sources of assistance can be found in a departmental pamphlet called "Your own business, can you manage?"

It's available, free, by writing to:

Office of the Public Information Adviser

Department of Indian Affairs and

Northern Development

Ottawa, Ont. K1A 0H4

## **Establishment of Indian cooperatives**

To encourage the development of Indian cooperatives, Indian Affairs' regional officers will provide managerial, professional and technical advisory help and arrange for financial assistance and training and development services.

Departmental officers do not participate directly in the operation of Indian cooperatives but rather, they encourage provincial governments and agencies to supply technical assistance.

For further information, contact the nearest regional office of the Department of Indian Affairs and Northern Development.

## **Aid to recreation enterprises on Indian lands**

The purpose of this program is to help Indian contractors, individuals, groups, bands or organized companies develop the commercial recreation potential of Indian lands. They work in conjunction with the band's economic development committee, if one exists, or with the department's regional representatives, who act as advisers and coordinators. Any decisions

on the carrying out of the project are made by the Indians concerned.

Indian contractors are also given assistance in getting loans from chartered banks, the Industrial Development Bank, the Department of Regional Economic Expansion and from other federal and provincial government departments.

For more information contact the nearest regional office of the Department of Indian Affairs and Northern Development.

### **Assistance to Indian fishermen**

For Indian fishermen who need financial or technical assistance, the department has a program of grants, loans and training courses. The program is administered by the Committee for the Advancement of Indian Fishermen, which is also responsible for reviewing applications and making recommendations.

For more information, contact the nearest regional office of the Department of Indian Affairs and Northern Development.

### **Assistance to outfitters and guides**

Indian Affairs and Northern Development will help Indians who want to work in the hunting and fishing industry through a systems of loans, training and managerial courses and technical advice.

These special guide training courses, held either on the reserves or elsewhere during special sessions, are organized in cooperation with provincial occupational training services. Indian Affairs participates in the selection of course material and in the presentation.

People who want more information should contact a regional office of the Department of Indian Affairs and Northern Development.

**N.B.** The Department of Manpower and Immigration is the federal agency responsible for most occupational training courses.

### **Assistance to Indian farmers**

Under the Indian Economic Development Program, Indians who want to cultivate land or raise cattle can get training and funds.

The department offers courses in elementary agronomy, makes farm equipment available, encourages the Indian farmers to organize associations, teaches them to pool their resources at harvest time and helps promote and sell special crops.

The department encourages cattle raising through its herd rental program, which enables an individual to borrow up to 40 head of cattle for up to three years, and thus establish a basic herd.

Farmers who want to consolidate their operations can get help from the Indian Economic Development Fund.

Indians are encouraged to try to get money to run their farms from outside sources. If they aren't successful they can get loans from the department for the purchase of equipment, building construction and to cover operating costs.

Band councils or regional departmental officers have more information on this program.

### **Assistance for industrial, commercial and residential real estate development on Indian lands**

Under this program the department helps Indians participate in the financing and management of real estate development projects as independent owners, partners or members of a business enterprise.

For more information, contact a regional development officer for the Department of Indian Affairs and Northern Development.

### **Assistance for the development and promotion of Indian crafts**

Indian craftsmen can sell their finished products to the Department of Indian Affairs and Northern Development and purchase from it raw materials at cost price.

Purchases and sales are made through the department's travelling "buyers" who pay the craftsmen directly.

The Arts and Crafts Development Services Section of the department also provides the Indian craftsmen with technical, financial and managerial help and supports grant and loan applications by Indian craftsmen to the Indian Economic Development Fund, when such projects appear promising. The section also helps Indians obtain suitable quarters and equipment to start a business.

For more information, craftsmen should contact their band council, one of the departmental regional officers or write to the Arts and Crafts Development Services Section, Department of Indian Affairs and Northern Development, Ottawa, Ont. K1A 0H4.

# Department of Indian Affairs and Northern Development Offices

## Head Office:

400 Laurier Ave., West  
Ottawa, Ont. K1A 0H4

## Regional Offices:

### Maritimes

P.O. Box 160  
Amherst, N.S.

### Quebec

1141 Route de l'Eglise  
Ste-Foy, Quebec 10, Que.

### Ontario

22 College St.  
Toronto 110, Ont.

### Manitoba

3rd Floor, Midtown Building  
267 Edmonton St.  
Winnipeg, Man.

### Alberta

27th Floor, CN Towers Building  
Edmonton 15, Alta.

### British Columbia

325 Granville St.  
Vancouver 2, B.C.

### Yukon

P.O. Box 2110  
Whitehorse, Yukon

### Northwest Territories

Department of Industry and  
Development  
Government of the Northwest  
Territories  
Yellowknife, N.W.T.

## Winter Warmth

(this is a temporary program that could be changed or disbanded)

Under the Central Mortgage and Housing Corporation's Winter Warmth program, grants are given to Métis and non-status Indian associations to buy the necessary materials for home renovations. Manpower is supplied through the federal government's Local Initiatives Program (LIP).

For further information on the Winter Warmth program, write to the Métis association of your province or to :

Social Development Operations

Central Mortgage and Housing Corporation

Montreal Road

Ottawa, Ont. K1A 0P7

## Sources of Information

To make it easier for Canadians to get information about the federal government, Information Canada has set up a network of Information Canada Centres. These combine the functions of government bookstore and enquiry facility, sometimes under one roof, sometimes in two locations. To ask a question about federal government administration, programs or services contact one of these centres in person, by telephone or by letter. Enquiries are either answered on the spot or referred to the most appropriate government information services. Thousands of departmental publications—including some free ones—are available through the Information Canada Centres, and through the agency's central mail order service in Ottawa.

### List of Information Canada Centres

#### **Ottawa**

Information Canada Centre  
171 Slater St.  
Ottawa, Ont. K1A 0S9

#### **Toronto**

Information Canada Centre  
221 Yonge St.  
Toronto, Ont. M5B 1N4

#### **Vancouver**

Information Canada Centre  
800 Granville St.  
Vancouver, B.C. V6Z 1K4

#### **Halifax**

Information Canada Centre  
1683 Barrington St.  
Halifax, N.S.

#### **Montreal**

Information Canada Centre  
Bookstore  
640 Ste-Catherine St., West  
Montreal, Que. H3B 1B8

#### **Winnipeg**

Information Canada Centre  
Bookstore  
393 Portage Ave.  
Winnipeg, Man. R3B 2C6

#### **Enquiries**

Suite 805  
1255 University St.  
Montreal, Que. H3B 3W3

#### **Enquiries**

960 Portage Ave., Room 300  
Winnipeg, Man. R3C 0R4



For mail orders, write to:

Information Canada Mail Order Service  
171 Slater St.  
Ottawa, Ont. K1A 0S9

The many federal government departments have their own information services. To learn more about their activities, you may contact them directly. Enquiries should be sent to the following addresses:

**Agriculture**

Information Division  
Department of Agriculture  
930 Carling Ave.  
Ottawa, Ont. K1A 0C7

**Communications**

Information Services  
Department of Communications  
100 Metcalfe St.  
Ottawa, Ont. K1A 0C8

**Consumer and Corporate Affairs**

Information and Public Relations  
Department of Consumer and Corporate Affairs  
219 Laurier Ave. West  
Ottawa, Ont. K1A 0C9

**Energy, Mines and Resources**

Public Relations and Information Services  
Department of Energy, Mines and Resources  
588 Booth St.  
Ottawa, Ont. K1A 0E4

**Environment**

Information and Consumer Branch  
Department of the Environment  
Fontaine Building  
Hull, Que. K1A 0H3

**External Affairs**

Information Division  
Department of External Affairs  
125 Sussex Drive  
Ottawa, Ont. K1A 0G2

**Finance**

Information Service  
Department of Finance  
160 Elgin St.  
Ottawa, Ont. K1A 0G5

**Indian Affairs and Northern Development**

Public Information Adviser  
Department of Indian Affairs and Northern Development  
400 Laurier Ave. West  
Ottawa, Ont. K1A 0H4

**Industry, Trade and Commerce**

Publicity Branch  
Department of Industry, Trade and Commerce  
122 Kent St.  
Ottawa, Ont. K1A 0H5

**Justice**

Departmental Assistant to the Minister of Justice  
Department of Justice  
Corner of Wellington and Kent Streets  
Ottawa, Ont. K1A 0H8

**Labour**

Public Relations and Information Services  
Department of Labour  
340 Laurier Ave. West  
Ottawa, Ont. K1A 0J2

**Manpower and Immigration**

Information Service  
Department of Manpower and Immigration  
305 Rideau St.  
Ottawa, Ont. K1A 0J9

**National Defence**

Information Services  
Department of National Defence  
125 Elgin St.  
Ottawa, Ont. K1A 0K2

**National Health and Welfare**

Information Services Directorate  
Department of National Health  
and Welfare  
Tunney's Pasture  
Ottawa, Ont. K1A 0K9

**National Revenue—  
Customs and Excise**

Information Services  
Department of National Revenue  
Customs and Excise  
444 Sussex Dr.  
Ottawa, Ont. K1A 0L5

**National Revenue—Taxation**

Information Services  
Department of National  
Revenue—Taxation  
875 Heron Rd.  
Ottawa, Ont. K1A 0L8

**Post Office**

Public Affairs Branch  
Post Office Department  
Riverside Drive  
Ottawa, Ont. K1A 0B1

**Public Service Commission**

Public Relations Division  
Public Service Commission  
320 Queen St.  
Ottawa, Ont. K1A 0M7

**Public Works**

Information Services  
Department of Public Works  
Riverside Drive  
Ottawa, Ont. K1A 0M2

**Regional Economic Expansion**

Information Division  
Department of Regional Economic  
Expansion  
161 Laurier Ave. West  
Ottawa, Ont. K1A 0M4

**Science and Technology**

Information Services  
Ministry of State for Science and  
Technology  
140 Wellington St.  
Ottawa, Ont. K1A 1A1

**Secretary of State Department**

Information Services  
Department of the Secretary of  
State  
Lord Elgin Plaza  
Ottawa, Ont. K1A 0M5

**Solicitor General**

Information Services  
Department of the Solicitor  
General  
365 Laurier Ave. West  
Ottawa, Ont. K1A 0P8

**Supply and Services**

Communications and Public  
Relations  
Department of Supply and Services  
123 Slater St.  
Ottawa, Ont. K1A 0S5

**Transport**

Public Affairs  
Ministry of Transport  
330 Sparks St.  
Ottawa, Ont. K1A 0N5

**Treasury Board**

Communications Division  
Treasury Board Secretariat  
160 Elgin St.  
Ottawa, Ont. K1A 0R5

**Urban Affairs**

Communications Division  
Ministry of State for Urban Affairs  
355 River Rd.  
Ottawa, Ont. K1A 0P6

**Veterans Affairs**

Public Relations  
Department of Veterans Affairs  
Corner of Wellington and Lyon  
Streets  
Ottawa, Ont. K1A 0P4









This free brochure is one of the Citizens' Services Series, compiled and published by Information Canada. The Series has been prepared to inform you of a variety of Federal programs and services that could be of particular interest to you.

